



PROGRAM TRANSFER GUIDE  
**Selected MTI Certificates to  
 General Occupational and  
 Technical Studies AAS**



This Transfer Guide is for students who successfully graduated with selected Certificates from Midwest Technical Institute (MTI) October 2, 2018 and later, and who intend to complete the General Occupational and Technical Studies Associate in Applied Science degree (GOTS) at Black Hawk College (BHC).

- Dental Assisting Certificate (26.5 credit hours)
- Heating, Ventilation, Air Conditioning and Refrigeration Certificate (28 credit hours)
- Journeyman Welder Certificate (27 credit hours)
- Journeyman Welder II Certificate (36 credit hours)
- Medical Assisting Certificate (26.5 credit hours)
- Medical Coding Certificate (28 credit hours)
- Pharmacy Technician Certificate (26.5 credit hours)

The GOTS is a flexible degree for students to demonstrate occupational and technical competency and further their education and employment opportunities with a core of general education courses. Each student creates a plan in consultation with a BHC advisor to meet their unique goals. [Black Hawk College offers over 70 career programs](#) to prepare students for immediate employment or job upgrading in fields from agriculture and business to health sciences and trade and technical.

View all GOTS degree requirements [here](#) or at [www.bhc.edu](http://www.bhc.edu).

<b>Occupational and Technical courses -- 48 credits minimum</b>	
Credits from the MTI certificates noted above will be reviewed and applied as elective credit in accordance with BHC’s standard policies and procedures.	26.5 to 36 credits
Additional courses are selected from any BHC occupational and technical course and/or certificate.	12 to 21.5 credits
<b>General Education courses -- 15 credits minimum</b>	
Communications choice	3 credits
Math or Computer Science choice	3 credits
Other General Education choices	9 credits
<b>GOTS Degree Total – 63 credits minimum</b>	

Notes:

1. MTI applicants must meet the same admissions criteria as other students applying to BHC.

2. Students must provide BHC with an official MTI transcript confirming graduation from the MTI program.
3. Students will meet with a BHC advisor to create their GOTS degree plan.
4. Students will complete a Program Participation Form to assist BHC in coordinating MTI credits with GOTS degree requirements. Students are advised to meet regularly with a BHC advisor.
5. The student must have graduated with MTI's Certificate, and must have earned grades of 'C' or better in all transferring courses. BHC can require review of MTI course syllabi before awarding credit for any courses taken prior to October 2, 2018.
6. Students must meet all degree and college graduation requirements including residency. The BHC Registrar has final authority on the transfer of MTI credit.
7. Refer to the BHC/MTI Articulation Agreement for more information.
8. Students who wish to apply MTI credits to any other BHC program must meet with an Advisor to determine applicability.

**For questions about this guide and to apply, please contact:**

**Black Hawk College** [www.bhc.edu](http://www.bhc.edu)

[Academic Advising](#)

P: 309-796-5100

E: [ADVQC@bhc.edu](mailto:ADVQC@bhc.edu)

[Admissions Office](#)

P: 309-796-5341

E: [info@bhc.edu](mailto:info@bhc.edu)

**Midwest Technical Institute** [www.MidwestTech.edu](http://www.MidwestTech.edu)

**Contact the Director of Education:**

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**This Guide is not intended to be a contract with MTI or the student. The Guide is subject to change and students are advised to contact BHC to keep informed of changes. Final responsibility for verifying all transfer and graduation requirements lies with the student.**